

Cemeteries and Crematoria Authority Australian Capital Territory

Summary of meeting outcomes Board meeting No. 25, June 21st 2023

Welcome, review of attendance and confirmation of meeting agenda

The chair gave an Acknowledgement of Country.

The chair welcomed all present, noted apologies, confirmed there was a quorum and opened the meeting.

Potential conflicts of interest

There was 0 conflict/s of interest disclosed for this meeting.

Governance and administration

- Adopted and endorsed the Canberra Memorial Parks Business Continuity Plan 2023
- Endorsed and approved the Cemeteries and Crematoria Authority Statement of Intent (Budget Statement) 2023-24
- Adopted the June 2023 Board Charter
- Noted the WHS reporting data

Matters of business

Matters considered and discussed at the meeting included

- Proposed Board and Sub-Committee Dates
- Strategic Marketing Update
- Customer Service Phone System Update
- Website analytics

Meeting closed

The chair closed the meeting.

Next meeting

19th July 2023 for Review of Financial Statement