

# Cemeteries and Crematoria Authority Australian Capital Territory

## Summary of meeting outcomes Board meeting No. 23 February 15<sup>th</sup>, 2023

Welcome, review of attendance and confirmation of meeting agenda

The chair gave an Acknowledgement of Country.

The chair welcomed all present, noted apologies, confirmed there was a quorum and opened the meeting.

Potential conflicts of interest

There was 0 conflict/s of interest disclosed for this meeting.

Governance and administration

- The board noted the Financial performance report for December 2022
- The board noted the Crematorium management report for December 2022
- The Board resolved to adopt the Canberra Memorial Parks Code of Conduct 2022

Matters of business

Matters considered and discussed at the meeting included:

- Delivery Program 2022-25
- Work health and safety
- Product Development Update
- Feedback (Compliments/Complaints)
- Website analytics

Meeting closed

The chair closed the meeting.

Next meeting

19/04/2023