

Cemeteries and Crematoria Authority Australian Capital Territory

Summary of meeting outcomes Board meeting No. 24 April 19th, 2023

Welcome, review of attendance and confirmation of meeting agenda

The chair gave an Acknowledgement of Country.

The chair welcomed all present, noted apologies, confirmed there was a quorum and opened the meeting.

Potential conflicts of interest

There was 0 conflict/s of interest disclosed for this meeting.

Governance and administration

- The board noted the Financial performance report for February 2023/March 2023
- The board noted the Crematorium management report for February 2023/March 2023
- The board noted the Statement of Strategic Guidance Report
- The board noted the Strategic risk register Report
- The board noted the Financial delegations update
- The board noted the Proposal for Additional Customer Service Officer Report
- The board noted the Canberra Memorial Parks Budget 2023-2024 and Outyears Report

Matters of business

Matters considered and discussed at the meeting included:

- Strategic Marketing Plan Implementation Update
- Work health and safety
- Handling Fees Agreement Board Report
- Perpetual Care Trust Update
- COTA Expo March 2023 Report
- Feedback (Compliments/Complaints)
- Website analytics

Meeting closed

The chair closed the meeting.

Next meeting

21/06/2023