

# Cemeteries and Crematoria Authority Australian Capital Territory

## Summary of meeting outcomes Board meeting No. 31, June 19<sup>th</sup> 2024

Welcome, review of attendance and confirmation of meeting agenda

The chair gave an Acknowledgement of Country.

The chair welcomed all present, noted apologies, confirmed there was a quorum and opened the meeting.

### Potential conflicts of interest

There was 0 conflict/s of interest disclosed for this meeting.

### Governance and administration

- Received and noted the Work, Health and Safety Report
- Received and noted the Strategic Risk Register Report
- Received and noted the Roads Strategic Risk Management Plan Report
- Received and noted the Branding Guidelines Report
- Received and noted Final Statement of Intent Budget Paper & Fees Determination 2024-25 Report

### Matters of business

Matters considered and discussed at the meeting included

- Noted the Woden Cemetery Greenspace Development Proposal
- Noted the Cemetery Management System Project Update
- Noted the Greenhouse Carbon Audit Report
- Noted the Strategic Marketing Campaign Update Report
- Noted the Respect@Work Positive Duty
- Noted the Website Analytics and Marketing Update
- Noted the Customer Feedback Report
- Noted the Payment Plan Proposal Update/

### Meeting closed

The chair closed the meeting.

### Next meeting

15<sup>th</sup> July 2024, Review of Financial Statements