

Cemeteries and Crematoria Authority Australian Capital Territory

Summary of meeting outcomes Board meeting No. 28, December 20th 2023

Welcome, review of attendance and confirmation of meeting agenda

The chair gave an Acknowledgement of Country.

The chair welcomed all present, noted apologies, confirmed there was a quorum and opened the meeting.

Potential conflicts of interest

There was 0 conflict/s of interest disclosed for this meeting.

Governance and administration

- Received and noted the Work, Health and Safety Report
- Received and noted the Financial Performance Report
- Received and noted the Crematorium Management Report
- Endorsed the Proposed Revision to Board and Sub-Committee Dates Report
- Approved an increase in the outdoor staff establishment number by 1 to 10

Matters of business

Matters considered and discussed at the meeting included

- Noted the Payment Plan Proposal Report
- Noted the Update Report - Hall Cemetery Expansion
- Noted the Payment Plan Proposal Report
- Noted the Product Development and Sales Update Report
- Noted the Website Analytics and Marketing Update Report
- Noted the Customer Feedback Report

Meeting closed

The chair closed the meeting.

Next meeting

21st February 2024